

**Federal Medical Centre**

**P.M.B 02**

**Nguru, Yobe State**

**Invitation for Pre-Qualification to Tender**

The Federal Medical Centre, Nguru is inviting interested companies and contractors for pre-qualification to tender for the underlisted projects under the 2013 capital projects.

		Description
S/N	LOT 1	SUPPLY OF MEDICAL EQUIPMENT
1	A	Procurement of Dialysis Equipment
2	B	Procurement of Ophthalmology Equipment
3	C	Procurement of Histopathology Equipment
	<b>LOT 2</b>	<b>CONSTRUCTION WORKS</b>
4	A	Completion Antenatal Clinic
5	B	Completion of Infectious Disease Unit
6	C	Renovation of Classrooms

7	D	Renovation Of Laboratory
8	E	Renovation of Demonstration rooms
9	F	Renovation of Library
10	H	Construction of Perimeter Wall
11	1	Renovation of Hostels
	LOT 3	OTHER SUPPLIES
12	A	Supply and Installation of Alternative Power backup (Generators)
13	B	Supply of Utility Vehicles

**Prospective bidders are required to submit the following documents:-**

- i. Certificate of Incorporation/ Evidence of Registration with the Corporate Affairs Commission (CAC).
- ii. Evidence of Certification /Exemption from PENCOM in accordance with the Pension Reform Act, 2004 including evidence of remittances of Employees' Pension Contributions/ Deductions for those firms and companies with five or more employees.
- iii. Evidence of Tax Clearance Certificates for the last three years, (2011, 2012 & 2013) corresponding to declared turnover.

- iv. Evidence of VAT Registration with TIN No and past remittances for the last 3 years.
- v. Evidence of contribution/Remittance of 1% of Annual Total Emolument accrued to members of staff of the company payable to ITF.
- vi. Company Audited Accounts prepared by a reputable Accounting firm for the last three years (2011, 2012 & 2013).
- vii. Evidence of Technical Capability and list of registered professionals for Construction/ Renovation works.
- viii. Verifiable list of similar jobs successfully executed in the last three years including letters of award of contracts, project costs, job completion certificates and payments.
- ix. Evidence of Financial Capability to execute the Projects.
- x. Company Profile and Technical qualifications/Curriculum vitae of key personnel with evidence of experience on similar jobs.
- xi. For lot 1 (A-C). Companies must be Franchised and are within the guide line as prescribed by the Bureau for Public Procurement.

**2. Submission of Requirements:**

- i. Interested contractors should submit their documents with evidence of payment of non refundable fee of Ten Thousand Naira (N 10,000.00) for supply and Twenty Thousand Naira (N20,000.00) for construction works in favour of Federal Medical Centre, Nguru.
- ii. The Documents should be enclosed in a sealed, tamper-proof envelope indicating the Lot at the Top Right Hand Corner of the Envelope and addressed to:

**The Medical Director,**

**Federal Medical Centre,**

**P.M.B. 02,**

**Nguru, Yobe State.**

- iii. The documents should be deposited in the Tender Box at the office of the Procurement Officer, Federal Medical Centre, Nguru at its permanent site. Please do not forget to write the company names at the reverse side of the envelope. Closing time for all submissions is on or before Tuesday 13<sup>th</sup> August, 2013 at 12.00 noon prompt. Late submissions shall not be entertained.

### **3. Opening:**

Opening of the received documents will commence at 12.00 noon same day in the Board Room of the Federal Medical Centre Nguru. Representatives of firms/companies, Relevant Professional Bodies and NGOs are invited to witness the public opening exercise accordingly.

#### **Please Note That:**

- i. Only pre-qualified companies/firms at this stage will be invited for the next stage of the bidding process where applicable.
- ii. The Federal Medical Centre Nguru reserves the right to reject any or all the submissions that do not meet up with the requirements as specified.
- iii. The Evaluation of the received documents shall be strictly based on the requirements specified above.

**Signed**

**Management**